

NORTHSHORE CHRISTIAN ACADEMY EARLY LEARNING CENTER

Important Information: Registration for 2012-2013 begins on February 6, 2012 for students currently enrolled in NCA's Pre-Kindergarten, Preschool and Toddler programs. Open Registration for new families begins March 5, 2012. Space is not guaranteed for returning students if registration is not complete by February 29, 2012.

Registration Packet Contents

Left Side of Folder:

- Monthly Tuition Rates
- State of Washington Immunization Requirements

Right Side of Folder:

- Registration Form
- Payment Agreement
- Certificate of Immunization (new students only)
- Dismissal Authorization Pick Up Form
- Background Screening Application (new students only)

Registration Procedures

1. Complete Student Registration and Payment Agreement Form
2. Complete Certificate of Immunization (new students only)
3. If the student/child has a medical condition, please request and complete:
 - a. Student Allergy/Medical Emergency Plan
 - b. Authorization for Administration of Medication at School
4. You must come to Northshore in person to complete the registration process.
5. Telephone the Early Learning Center Registrar at (425) 322.2390 and arrange for a registration appointment. Bring above completed documents and be prepared to pay the \$75.00 Registration Fee. (All fees are *non-refundable*.)
6. New families will be notified of acceptance within ten business days following the interview with the Early Learning Center Director.
7. Following notification of acceptance, the new family has three business days to respond to the Early Learning Registrar to complete enrollment.
8. If a classroom is full, students will be placed in a waiting pool of candidates who have been accepted for admission.
9. Enrollment for each student is for one year (July-June) only and not continuous. Each student must register for enrollment for each year, enrollment is not continual, and reenrollment privileges are not guaranteed. Enrollment at NCA is a privilege, not a right.

STATEMENT OF NON-DISCRIMINATION: Northshore Christian Academy's Early Learning Center reserves the right to select students on the basis of academic performance and personal qualification. NCA **does not discriminate** on the basis of gender, race, color, national, and ethnic origin in administration of its' educational policies, admission policies, and athletic programs.

Directions to Northshore Christian Church and Academy

From I-5 north or south, take exit 189, the Mukilteo Ferry/Highway 526 exit, heading west to Seaway Blvd. Exit. Follow Seaway Blvd. through the traffic lights to the all way stop at Merrill Creek Parkway. Turn right and follow the road around to 23rd Drive West. At 23rd Drive West turn left, North, and go straight to the entrance of Northshore Christian Church and Academy.